

## 2020/2021 Membership Application Form

### 1. Membership Type<sup>1</sup> (Please refer to the membership brief and “√” appropriate)

<input type="checkbox"/> New Member	<input type="checkbox"/> Renew Membership	
<input type="checkbox"/> Full Member	<input type="checkbox"/> Associate Member (Corporate)	<input type="checkbox"/> Associate Member (Individual)

### 2. Organization / Personal details

Name of Social Enterprise / Social Enterprise Project : \_\_\_\_\_  
 Name of Parent Organization (if applicable) : \_\_\_\_\_  
 \_\_\_\_\_ (Chinese) \_\_\_\_\_  
 Name of Representative : \_\_\_\_\_  
 Name of Contact Person : \_\_\_\_\_  
 Correspondence Address : \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Email: \_\_\_\_\_ Website: \_\_\_\_\_

Information of Social Enterprise Project(s):  
 (Please fill in below if more than one project under your SE, and continue on a separate sheet if necessary)

Project 1:  
 Project Name: \_\_\_\_\_  
 Tel: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Address: \_\_\_\_\_

Project 2:  
 Project Name: \_\_\_\_\_  
 Tel: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Address: \_\_\_\_\_

### 3. Use of Services

Please indicate which of the following activities/ facilities will be of interest to you. Use 1 to indicate your strongest interest, 2 for your second strongest interest and so on.

___ Joint Procurement Scheme	___ Promotion Opportunity	___ Insurance Scheme
___ Training Opportunity	___ Advisory Service	___ Study Visit
___ Investment Opportunity	___ Others (Please specify): _____	

#### 4. Nomination

Recommendations of at least two full members of Chamber are required. Contacts information of full members can be found at the Chamber's website ([www.sechamber.hk](http://www.sechamber.hk))

##### 1st Nominator

Name of Nominator : \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

I have reviewed the membership brief of Hong Kong General Chamber of Social Enterprises and fully understand the membership criterion. I would like to nominate \_\_\_\_\_ (name of organization or individual) as Full / Associate member (please delete as appropriate) of this Chamber. Thanks for your attention.

\_\_\_\_\_ (Signature of Nominator)

##### 2nd Nominator

Name of Nominator : \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

I have reviewed the membership brief of Hong Kong General Chamber of Social Enterprises and fully understand the membership criterion. I would like to nominate \_\_\_\_\_ (name of organization or individual) as Full / Associate member (please delete as appropriate) of this Chamber. Thanks for your attention.

\_\_\_\_\_ (Signature of Nominator)

#### 5. Payment

Membership Fee:	2020 – 2021 (1 year)		2020 – 2022 (2 years)
Full member	<input type="checkbox"/>	HKD 1,000	<input type="checkbox"/> HKD 1,500
Associate member	<input type="checkbox"/>	HKD 500	<input type="checkbox"/> HKD 800

Membership runs from 1 April to 31 March. New applications received between 1 October and 31 March shall pay half annual membership rates upon admission to the Chamber. i.e. Full member pays HKD500 for 1 year or HKD1,125 for 2 years; Associate members pays HKD250 for 1 year or HKD600 for 2 years.

Enclosed a cheque made payable to "Hong Kong General Chamber of Social Enterprises Limited" and send it to **Rm1205, 12/F, Houtex Industrial Building, 16 Hung To Road, Kwun Tong, Kowloon, HK**

## 6. Supporting Documents

Item	Criteria exception applicable upon councilors consideration		Source of Evidence Submit upon request of the Board (Not applicable to individual member)
<b>A. Essential Requirements</b>			
	<b>Full Member</b> Meet all below requirement	<b>Associate members</b> Fulfill at least 3 of below (Not applicable to individual member)	
1	The enterprise stated as social enterprise, to operate one or more social enterprise projects		<ul style="list-style-type: none"> <li>- Annual report</li> <li>- Annual audited report</li> <li>- Certified accounts</li> <li>- Other supporting documents</li> </ul>
2	At least 50% of the enterprise's turnover is earned through sales of goods and/or services		<ul style="list-style-type: none"> <li>- Accounts</li> <li>- Annual audited report</li> <li>- Certified annual audited report</li> </ul>
3	The enterprise has an appropriate legal status. It must not be governed or driven by individual profit		<ul style="list-style-type: none"> <li>- Constitution</li> <li>- M &amp; A</li> </ul>
4	The enterprise has a constitution or written guiding principles that reflect its social objectives.		<ul style="list-style-type: none"> <li>- Constitution</li> <li>- Written guiding principles displayed</li> </ul>
5	All employees have a contract of employment and market wage as reasonable as possible.		<ul style="list-style-type: none"> <li>- Employment contracts</li> <li>- Payroll</li> </ul>
<b>B. Desirable Criterion</b>			
	<b>Full Member</b> Fulfill at least 2 of below	<b>Associate members</b> Fulfill at least 1 of below (Not applicable to individual member)	
6	More than 25% of employees are people with severely disadvantaged in the labour market (e.g. disabled people, people with mental health problems, homeless, ex-offenders, those with substance misuse issues etc.).		<ul style="list-style-type: none"> <li>- Staff profile</li> </ul>
7	An equal approach is taken to the type of employment contracts used across all staff.		<ul style="list-style-type: none"> <li>- Employment Contracts</li> </ul>
8	All employees have the opportunity to progress either within the Social Enterprise or into alternative employment as appropriate.		<ul style="list-style-type: none"> <li>- Staff profiles</li> <li>- Supervision &amp; appraisal</li> </ul>
9	Trainees and volunteers have different programmes and responsibilities to those of employees. Training should be time-limited and should lead to an award once competences are achieved.		<ul style="list-style-type: none"> <li>- Training Contract</li> <li>- Training Programme leading to award or qualification</li> <li>- Volunteer Agreement</li> </ul>

## 7. Declaration and Consent of the Applicant

I certify that all the information given in this application is true and accurate. I understand that The Council of the Chamber reserves the right to check the sources of evidences reported by my organization. The Council also has the right to accept or decline any membership applications without giving prior notice.

Besides, I consent to release the contact information of my social enterprise project(s) provided in this application to the website of this Chamber for public access if the application is successful.

Name of the Social Enterprise Project  
in charge of Organization :

Title :

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Contact No. :

Date of Application :

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Signature and Organization Chop

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Thank you for joining us!